

## **PORTLAND BICYCLING CLUB**

Board Minutes

March 16, 2022

Respectfully submitted by,  
Kathleen Hellem  
Recording Secretary

Attending via ZOOM: Board members: President, Doug Myers; Vice President, Ann Morrow; Treasurer, Corey Eng; Recording Secretary, Kathleen Hellem; Membership Secretary, Christi Horton; Road Captains, Rob Schroeder and Todd McCollum; Members at Large, Alan Mevis, Mike Heffernan, Mark Barnes, and Dave McQuery.

President Doug Myers called the board meeting to order at 7:16 p.m.

### **Board Meeting Minutes:**

There were no additions or corrections to the February 16, 2022 board-meeting-minutes. They were unanimously approved.

### **Membership Report:**

Membership statistics as of March 16 2022: 473 active members – since October, the number has bounced around in the 470-480 range. Someone asked how the big picture of membership changed around Covid. I said that membership was 475 in March 2020 just before Covid. It subsequently fell 30% and then recovered back to current levels around October 2021. We have a total of 12 new members since February 2022 (8 new, 4 returning); 3 since the beginning of March.

### **Treasurer's Report:**

Corey Eng said the financial report had been sent to the board and advised board members that the financial report includes the "final" expense report for the Annual Awards Banquet held this last February and will be posted to the PBC website.

### **Old Business:**

**Pioneer Metric Century**

Friends of Mark Barnes, had complained that there are very few volunteer options left for sign-up for PBC upcoming Pioneer Metric Century. Corey Eng, advised that he can add more volunteer positions if it makes sense to do so. For example, we could use more volunteers at the Sawtell Rest Stop.

Lynn Blanchard asked about having an event photographer. Lynn asserted that participants like to have a picture of themselves completing their personal cycling goal. Corey asked Lynn if she'd consider fulfilling this role? He added that he can certainly create a position for club photographers.

Christi Horton mentioned that 'PBC' sent out about 4,000 Pioneer Century emails in the week prior to the Board meeting: about 1,000 to the Quick Releases mailing list, and about 4,000 to prior Pioneer Century registrants from 2008-2018. Christi asked about homemade food for our event. Ann Morrow piggybacked on this suggestion claiming that 'VBC' Vancouver Bicycle Club, provided their homemade protein-puddy. It was determined by the board that given the current covid-19 pandemic, we will abstain from the use of homemade food in general.

Doug Myers suggested we consider reaching out to the local Starbucks for coffee. It was determined that the closest Starbucks is a drive-thru only, and we can possibly see about getting boxed coffee for our participants at the start of the ride. If not Starbucks, perhaps we can find another local coffee shop willing to sponsor our event. Ann Morrow agreed to reach out to Starbucks.

Corey Eng, mentioned we need a member from 6:00 a.m. to 7:00 a.m., to handle festivities. We want to present a lively start. That might include music. All present agreed. Position is open.

There were concerns by various board members and guests present at about the decision made *not* to implement the usual "Early Bird Registration Discount." It was determined that we're not going to increase rates for day of event registration for 2022. Doug concluded that perhaps in 2023, we will consider implementing the "Early Bird Special". We are just starting out with new routes and will keep it simple. Good food will be the priority. This will encourage cyclists to return in 2023.

Doug Myers inquired about our 'PBC' Brochure/Flyer for 2022 Pioneer Metric Century? Christi Horton suggested we consider using Lynn Blanchards logo. All present were in agreement. Alan Mevis asked Christi if there were plans to do more email blasts? Christi said, yes. One or two more email blasts prior to our event.

Corey Eng, asked Doug about the SQUARE. Ann Morrow, said used to have the SQUARE adapters, but unsure where they are. Corey, indicated that Brian Hammer was the last Pioneer Coordinator 2018, and has since relocated to Reno, NV. It was suggested that we reach out to Joan Cullen, to determine if she has possession of the SQUARES maybe? If not, we'll need to figure out our next step to make sure we have the SQUARE for same day registration, past years jerseys etc.

### **PBC Annual Picnic 2022**

Doug Myers mentioned that the 2022 'PBC' Board, please consider holding our upcoming 2022 PBC Annual Picnic to be held at Marine Park, located in Vancouver, WA., on the waterfront. It's affordable, and PBC had a great time last year in 2021. Corey Eng, suggested that we return to Portland, OR., as that is where our club is located. Ann Morrow, reminded the board that reservations are typically completed in the month of February each year. It's March 16th. Ann mentioned, perhaps Arden Sheldon ,may be able to research and handle from Tucson, AZ., but asserted that we may be too late and please don't get your hopes up.

### **Bicycle Donation from Cyclist, Michael Higgins**

Ann Morrow discussed the recent high-end bicycle donation, a Pinarello 55' cm bicycle and Pinarello high-end matching jersey. Ann stated that she will contribute an article to the QR for the April PBC Club Meeting. It would be great to make PBC a little profit while accommodating the generous donors' wishes to a degree. Some options include a raffle or essay. We need to explore these options at our upcoming PBC Club Meeting held in April, to determine what our PBC Members wish to do with this generous donation and proceed from there. Open to suggestions on how the membership and board wish to go forward, said Ann.

### **National Bicycle Summit**

Corey Eng, advised the board that the cost to join the National Bicycle Summit 2022 virtually is \$195.00. Corey added, not a huge deal either way but reminded the board that It would require

the availability of 'PBC' members, or members, be available to be present virtually. A decision was not reached.

## **New Business**

### **Program Director**

Christi Horton asked president Doug Myers if he had appointed member Ron Barnett to be the PBC Program Director for the in-person monthly club meetings. Doug replied, "not yet." Quick Release Editor, Lynn Blanchard mentioned that the last PBC program director was Kurt Lootens. Lynn agreed to reach out to Kurt to confirm if there is interest to continue volunteering for the club in this capacity. Christi asked if either one of them will be available at the April club meeting. Doug, replied yes.

Corey Eng, inquired if Bud Rice will be able to provide refreshments at the upcoming April PBC club-meeting? Doug replied that if Bud is back in town by then, yes. If not, then at the May PBC Club meeting there will be refreshments.

### **Covid-19 Website Protocols**

Todd McCollum recommended that Portland Bicycling Club update the 'PBC' website to reflect current Covid-19 protocols. A revised protocol statement was presented for discussion and approval. (Attached.) Ann Morrow, moved that we adopt the revised protocols. Kathleen Hellem, seconded Ann's motion. All board members were in favor, motion was granted by the board.

### **PBC Ride Leader Recruitment**

Dave McQuery, requested that the board consider holding a (PBC Ride-Leader Meeting), in the near future. This will help keep all current and new PBC Ride-Leaders updated on current laws and best practices. Corey Eng asked if Dave had any ideas? Dave stated, resume annual PBC Ride-Leader Meetings. Corey encouraged current PBC Ride-Leader and PBC Members if they observed any potentially good cyclists to please reach out to the PBC Road Captains. We are always looking for potential 'PBC' Ride-Leaders, said Corey.

Road Captain, Rob Shroeder, reminded the board that all new 'PBC' Ride-Leaders, currently receive (one-on-one training), with 'PBC' Road Captains. Rob is looking forward to holding an in-person 'PBC' Ride-Leader Meeting. In addition, Rob said that we'll want to have the usual

pizza gathering. Lastly, Rob said he'd put together a short article for the upcoming April QR. The content: "Refer potential cyclists to reach out to our 'PBC' Road Captains; Todd McCollum and Rob Shroeder."

### **PBC 2022 Elections Committee Chair**

Lynn Blanchard, asked the 'PBC' Board if we will have an 'Election Committee Chair'? Re: the upcoming mid-year-elections, held in June. Doug Myers, reminded the board that we have positions opening up, in June 2022. ***They include; (two) Members at Large, and (one) Road Captain.*** An announcement will be made soon at our upcoming 'PBC' Club-Meeting, that we're looking to implement a 2022 midterm Elections Committee Chair volunteer, said Doug.

Board member Corey Eng asserted that it's important that the Elections Committee Chairperson is somewhat familiar with the PBC club-processes. PBC Web Master, Cindy Bernert-Coppola, stated that the elections-committee-chairperson needs to be someone on the current 2022 PBC Board. Doug supported both Corey and Cindy. For example, some of our old timers, and PBC Board Members have good experience, having served on the board in the past, and/or, they're longtime PBC Members, that actually knows what they are doing and can assist in the recruitment process greatly. Doug reassured both board members and members attending the Board Meeting that these concerns will certainly be taken into consideration while considering a member for the important position of the Elections Committee Chair.

President **Doug Myers** thanked all PBC board-members for their contributions and adjourned the meeting at **8:30 p.m.**

# PBC Protocols and Ride Procedures

Updated: 3/16/2022

## **PLEASE READ BEFORE SIGNING UP FOR A RIDE:**

The Portland Bicycling Club will continue to monitor Oregon COVID-19 guidelines. The following protocols are intended to protect members from the spread of the Coronavirus.

### **Ride Participants**

- Be aware of the symptoms of COVID-19 and use safety precautions.
- Exercise good hygienic measures to minimize risks of transferring the virus.
- Bring a mask for entry to coffee shops that continue to request mask use.
- Avoid spitting or blowing your nose while riding. If you absolutely must, drop off the back of the group well away from others to do so.

### **Ride Leaders**

- Arrange for an alternate ride leader if you are ill or have been exposed to someone who is ill.

**TO RETURN TO THE RIDE CALENDAR, CLICK [HERE](#).**

### **Additional Information**

[Oregon Health Authority COVID-19 Updates](#)

[State of Oregon COVID-19 Resources](#)

[Washington State Coronavirus Response](#)