

PORTLAND BICYCLING CLUB

Board Minutes

April 1, 2021

Respectfully submitted by
Kathleen Hellem, Recording Secretary

Attending via ZOOM: Board members: President, Doug Myers; Treasurer, Corey Eng; Recording Secretary, Kathleen Hellem; Membership Secretary, Cindy Bernert-Coppola; Alan Mevis, Mike Heffernan, Don Zook.

Not present: Vice President, Ann Morrow; Member(s) at Large, Stephen Bache; Road Captain 1, Robert Schroeder; Road Captain 2, vacant chair.

Guests present: PBC's *Quick Releases* Editor Lynn Blanchard.

President **Doug Myers**, called the board meeting to order at 6:02 p.m.

Board Meeting Minutes

Cindy Bernert-Coppola moved to approve the **March 4** board meeting minutes, and **Alan Mevis** seconded the motion. PBC board meeting minutes were approved by unanimous vote.

Treasurer's Report and Membership Report

Deferred until tonight's club meeting @ 7:00 p.m., April 1 @ 7:00 p.m.

Road Captain Report

No road captain(s) report.

Bicycle Donation to PBC

Doug Myers said that at tonight's club meeting, he will mention recent bicycle donations and that we're awaiting a possible value and price to list the bicycle. Also, we need a member to step up and facilitate the transaction. **Cindy Bernert-Coppola** added that we'd might consider reaching out to Bikes on Consignment and possibly Community Cycling Center as an option to sell the bicycle.

PBC Annual Awards Banquet 2022

Doug Myers reminded the board that the 2022 Banquet has officially been canceled re: Monarch Hotel. **Lynn Blanchard** asked the board to clarify if **Elyse Berkovich** excused herself from co-facilitating the PBC Awards Banquet? Doug advised the board that Elyse did resign from assisting and no longer riding bicycles. Currently, the banquet committee consists of **Khaliyah Williams-Rodriguez, Bud Rice, and Arden Sheldon**. It was noted that Bud and Arden are still assisting with regard to the awards portion of the banquet for now. The logistics and venue planning will be handled by Khaliyah and the board will be available to assist and guide the process as needed. **Cindy Bernert-Coppola** asked for further clarification of the decision to cancel the banquet from the board. Doug reminded the board that the banquet itself isn't canceled, only the reservation with the Monarch Hotel has been canceled. He reminded the board that we are looking to have the event be held outdoors with the location still to be determined, re: covid-19. In addition, Doug mentioned it's best to hold the event during the warmer part of the season 2021, instead of holding it in January of 2022, as it's likely safer outdoors given covid-19. Cindy added that will likely be problematic trying to display a slideshow outdoors. Also, Cindy added the actual slide-show is in the process of being loaded and it will still need to be created. It's currently loaded on a thumbdrive. **Corey Eng** asked **Dave McQuery** how the scanning project is currently coming along? Dave said it's still a work in process as his scanner was giving him grief etc... Cindy asked Dave to please get what he has scanned over to her. Dave agreed to get the flashdrive to Cindy.

***Action needed:** Doug to reach out to Khaliyah and explore less expensive outdoor options for celebration to be conducted late summer 2021 instead of 2022. Dave gave a scanned flash drive to Cindy.*

RIDE Calendar modification re: Members only? Or open up to general public non-members?

Doug Myers asked the board if we'd be in agreement to lifting the "members-only" status? Doug added that typically we've never experienced an overwhelming turnout of "non-members" anyway. **Cindy Bernert-Coppola** stated that PBC website doesn't allow for non-members to sign-up for rides. Cindy added that she is not in support of handling pens and paper sign-in sheets. **Alan Mevis** asked if it's okay to sign the non-member in electronically? Cindy said electronic sign-up is for members only and we cannot add non-members names. **Corey Eng**

said he had about 15 cyclist turn-out this last week on a ride and supports the idea of opening up rides to non-members. Corey added he isn't concerned with pen and paper manual sign-in at the ride starts. **Kathleen Hellem** stated she is okay with manual sign-up at ride starts too. Cindy said that she favors waiting one more month before opening up rides to non-members. **Don Zook** stated okay whichever way the board decides. Doug advised the board that we need to rethink how we post rides. Having had a quorum of six board members in attendance, Corey motioned that we wait one or two more months to open up rides to non-members, Cindy seconded, the vote was three in favor to three **not** in favor, motion didn't pass. Doug said we will revisit this topic and hopes to have more board members present to weigh in on this crucial topic.

Fixed and Variable Club Expenses

Doug Myers said the current fixed/variable club expenses are around \$11,200.00 and we are losing approximately \$1000.00 a year with no event income coming in due to covid-19. Some of the variable club expenses included in the figure \$11,200.00 are door prizes for the annual banquet. With no fundraising events we have the Woodstock Church payment for our club meetings and annual club insurance. Doug asked the board if we should continue this year with door prizes, trophies and awards, and if so, how much should we spend? **Cindy Bernert-Coppola** stated she is not in favor of any type of awards being bought for members. Cindy added she agrees with **Stephen Bache's** opinion presented at the March board meeting where Stephen asserted that he is not in favor of subsidizing meals or purchasing any items for members as it's not fiscally responsible given the loss of revenue our club is experiencing. **Kathleen Hellem** disagreed with the idea of **not** having door prizes, plaques, 500 mile pins, and raffle awards for our members, as it's a way to reward and celebrate PBC members for their achievements especially during the pandemic. **Corey Eng** stated "dually noted" and wishes to see us continue with awards for our members. Corey noted that reserves have been relatively stable this past year and the costs for mileage based recognition awards are not a major component of award banquet expenses. Doug said that is true, and we will play it by ear for now.

Mutual Funds Investment

Doug Myers mentioned to the board the idea of investing some of our reserves into a type of 'mutual funds.' He added that he has a Vanguard Roth IRA account and the RoR (rate-of-return) is substantial. For example, \$50,000.00 was invested on December 31, 2019 with the RoR on

December 31, 2020 being \$59,500.00, a net gain of \$9500.00, said Doug. **Corey Eng** said given the current circumstances with the pandemic 2020-2021, he'd look into these options and possibly explore mutual funds investment with a conservative cap of \$10,000.00. **Kathleen Hellem** stated to Corey's point, that seems like a smart approach re: covid-19.

Action needed: Corey to take a look at some possible investment options, and to determine if we should consider investing a portion of the currently held PBC reserves.

For more information:

<https://investor.vanguard.com/index-funds/>

Upcoming 2021 Mid-Year Elections for Road Captain(s) and Member(s) at Large. July 2020 - June 2021

Doug Myers reminded the board that mid-year elections are coming up soon and we have an open (1) Road Captain and (2) Member at Large seats open. We have one 'Road Captain' seat open to fill it by June 2021. We have two Members @ Large seats coming open. The upcoming open seats are becoming vacant are Don Zook's and Alan Mevis's. Both Alan Mevis and Don Zook agreed to run for the Member at Large seat's again July 2021 through June 2022.

Upcoming City of Canby 'organized-cycle-event' requesting advertise their Cycling event using 'PBC.'

Lynn Thompson said she received a voicemail, re: 'Organized Bicycle Event' in Canby, OR., to take place sometime in the month of August. They're requesting to advertise their event via PBC. **Corey Eng** requested that Lynn please send a link to the board for consideration. Lynn and **Cindy Bernert-Coppola**, both asserted we can add it to the PBC ride-calendar, and happy to do so. However, we'll still need a PBC Ride-Leader to step up and lead it, for the 'PBC' club approved mileage to be approved.

Action needed: Lynn to send the 'PBC' board a link to the event. 'PBC' to find a 'PBC' Ride-Leader to lead the ride for 'PBC' club-approved-mileage and promote events on all of PBC social-media-platforms.

'PBC' New GPS Manager - Corey Eng

Corey Eng announced to the board that he is the new '**PBC-GPS Manager,**' and Corey said he will make a second announcement tonight at the PBC Club Meeting.

Meeting adjourned, by President Doug Myers, at 6:56 p.m.

Additional Board Discussion via ZOOM on 04/10 Topic: Opening up rides to non-members.

President Doug Myers opened up the discussion at 7:00 p.m. on April 10, 2021. In attendance, Cindy Bernert-Coppola; Corey Eng; Michael Heffernan; Kathleen Hellem; and Rob Schroeder.

Doug Myers stated that at the last April PBC board meeting, we were missing a few board members who'd he'd like to allow to weigh in on this matter. At the April 1 PBC board-meeting, we were tied three to three (3 to 3) re: If we as a club should start promoting club rides to the general public non-members.

**The board members not in attendance have voted electronically prior to the meeting, or not at all.*

Rob Schroeder stated that as restrictions are lifted, he'd like to see the Ride Leaders have the autonomy to remove the current 'members only' status. In addition, **Rob** added that the Ride Leaders should have the ability to specify their limitations of what they are comfortable with when leading rides. For example, the number of people attending and staggered starts. **Cindy Bernert-Coppola** questions leaving these decisions up to Ride Leaders and expressed concerns about 'contact tracing.' **Doug Myers** asserted that we can obtain contact information at the beginning of the ride via waiver and electronic-sign-up and there is zero difference riding with a member or non-member. Contact information is obtained in either case.

Kathleen Hellem motioned to remove the 'Members only' status completely. No one seconded this motion, and the motion died.

Ann Morrow stated to **Cindy's** point, that there are concerns about numbers increasing and questions how best we'd as a club be able to accommodate non-members at this time re: pandemic. **Corey Eng** said at this time, it's too liberal to completely remove 'Members only' status.

Rob Schroeder motioned to allow for both statuses 'Members only' and 'Non-members' specific to the Ride Leaders limitations to include specific limitations in ride descriptions, based on Ride-Leaders personal comfort levels. **Corey** seconded, **Cindy Bernert-Coppola** abstained. The motioned carried by a majority.

Doug Myers thanked the board for their input, and we will look to implement opening up to non-members going forward, more importantly, allowing for PBC Ride-Leaders to operate from their own personal threshold of comfort.

Cindy announced to the PBC board that she is looking to resign her chair re: 'Membership Secretary.' **Cindy** assured the board that she will continue with the 'Membership Secretary' duties until a replacement is confirmed. **Doug** thanked **Cindy** for all of her contributions to PBC and understands 'Membership Secretary' is a busy role. **Doug** thanked **Cindy** for assisting with the transition and to keep us posted on **Agnes**. In addition, **Doug** said he will make the announcement at the next club meeting in May re: Membership Secretary vacancy.

PBC Discussion meeting adjourned by **Doug Myers**, at 8:13 p.m.