

## PORTLAND BICYCLING CLUB

Board Minutes  
October 3, 2019

Respectfully submitted by  
Ann Morrow, Recording Secretary

Meeting called to order at 5:03 p.m. by President Pat McManus.

Board Members Present: President, Pat McManus; Vice President, Ashley Reynolds; Recording Secretary, Ann Morrow; Membership Secretary, Cindy Bernert-Coppola; Treasurer, Corey Eng; Road Captain, Robert Schroeder; Members-at-Large, Dave McQuery and Joel Loh.

Guests: Kathleen Hellem, Lynn Thompson, Joan Cullen and Alan Coppola

### Approval of Minutes

- Motion to approve board meeting minutes for September was made by Cindy Bernert-Coppola and seconded by Dave McQuery. The motion passed unanimously.

Ann Morrow, representing NW Bicycle Safety Council, shared information about that organization and the upcoming dissolution of same. NWBSC and PBC share a history and NWBSC wanted to offer PBC first right of refusal to take on their activities of helmet fitting, helmet donations, bicycle safety and production of the television show, Cycology Today. Ann moved that Portland Bicycling Club take until November 7, 2019 to determine the feasibility of assuming the role of helmet fitting in the community from NW Bicycle Safety Council. This would include, but not be limited to coordinate the fittings, potential outreach into the community to grow the program, a location to store the helmets and van, and possible TV show guests for Cycology Today in 2020. Cindy Bernert-Coppola seconded the motion. The motion passed with one abstainer. Pat, Rob and Ann will meet at a later date to discuss the matter further.

Dave McQuery moved to discuss a different time for board meetings [they have recently been scheduled 2 hours before the club meetings]. The motion was seconded by Rob Schroeder. Discussion: the change was made for the convenience of the board so they only have one night a month for meetings. Inconveniences include precluding the possibility of ride leader training [previously held before the club meetings], meetings running through the dinner hour [permission now given to bring food], those still employed not able to attend the 5 p.m. meeting, and 1 ½ hours are not enough time for all topics. Further discussion included that past board meetings had been so lengthy it had become an obstacle to members considering joining the board. Times and days can be flexible to accommodate new board members who work. The board is transitioning to a shorter agenda and being more focused. Special board meetings can be scheduled if necessary or e-mail can be used for communications and decision making. There are no club meetings in January and August, only 6 annual board meetings are mandated and the 2020 board can change the schedule if they see fit. The concluding comments included

that the board seemed to favor the new arrangement so current discussion was not the best use of time; the board can revisit the topic next month to make sure everyone can come to meetings and the consensus was to move on.

Portland Bicycling Club's Quick Releases Editor Lynn Thompson had done editing of the club's bylaws and constitution as tasked by Pat McManus. She reported she had meticulously gone over the document for hours and hours reviewing as to consistency, grammar, clarifications, etc. The board was given electronic copies of her many changes and suggestions to review. It was agreed that changes in grammar and punctuation could be made without club approval but any substantive changes to the document would need to be published in the Quick Releases and due process followed to complete the proposed modifications.

### **Committee Reports**

Nomination Committee: Erik Hendicks is developing a slate of candidates for the upcoming December election. Most current board members have agreed to run again with Steve Price not yet responding and Vice President Ashley Reynolds stepping down.

Web Committee: Nothing new to report according to Alan Coppola.

Bike Event Planning Committee: Alan Coppola will be continuing to build a group to continue the planning and implementation of the proposed event. Breweries will be visited.

### **Treasurer's Report**

- Corey Eng shared Wells Fargo printed account information showing a total of \$52,314.56 available. He focused on the Balance Sheet Previous Year Comparison noting that payment from Cascade Bicycle Club for Seattle to Portland services in the amount of approximately \$21,000 was still outstanding and how that income will impact the numbers.

Pat reported that All Saints Episcopal Church, Board and Club Meeting location, will charge \$750 for 2020, the same as 2019. Corey will be asked to pay the requested amount and Benn Schonman had created a new sign (PBC replacing PWTC) for the front of the church to be displayed on meeting nights.

The board will be determining what non-profit bicycle oriented organizations to donate funds to at the December board meetings. Members are urged to request their preferences and an announcement will be made at club meetings and in the QR.

The December board meeting will be December 5<sup>th</sup> and the annual donations will be the central agenda item.

Pizza will be purchased by the club for members at the November club meeting.

Meeting adjourned at 6:30 p.m.

